



**Australian Government**  
**Department of Immigration  
and Border Protection**

## **China – e600 Processing Guide**

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# 1. Log-in instructions 登录指南

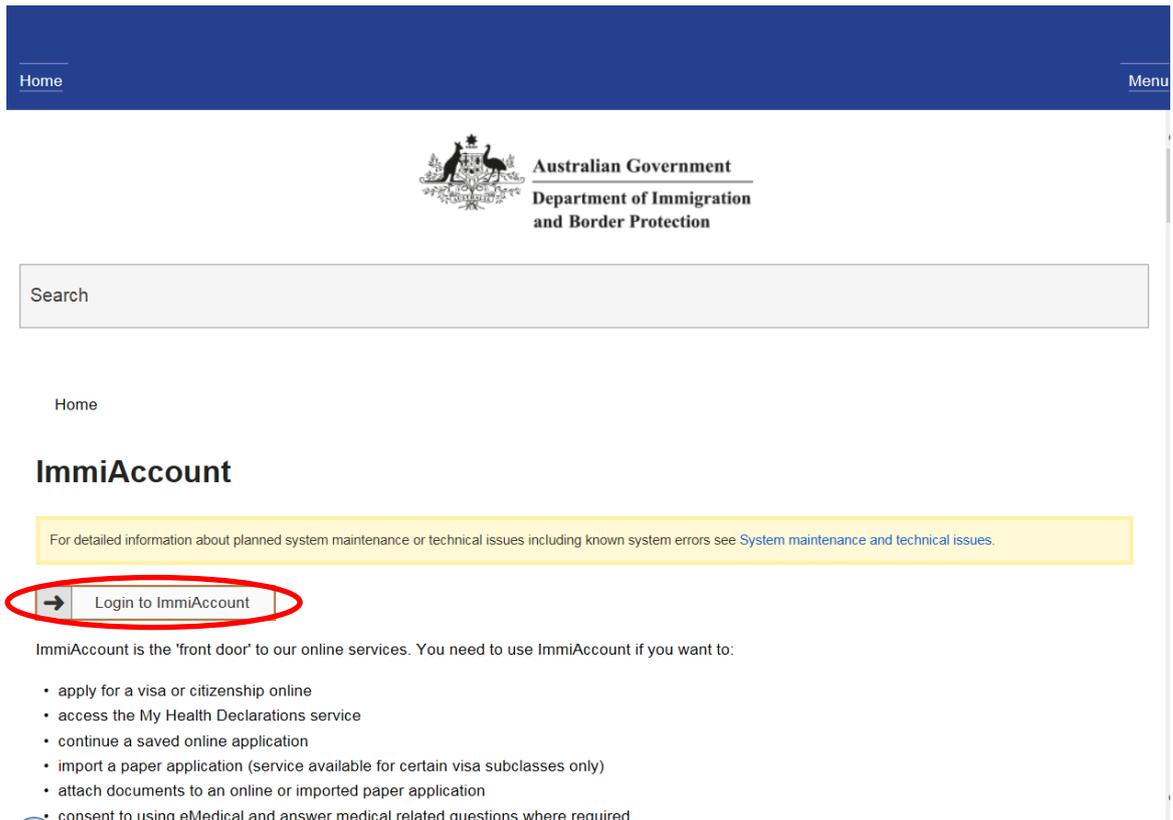
Navigate to the Department of Immigration and Border Protection website:

登陆以下 ImmiAccount 网址

<http://www.border.gov.au/immiaaccount>

Click on the “Login to ImmiAccount” link.

点击 “Login to ImmiAccount” 链接



The screenshot shows the homepage of the Australian Government Department of Immigration and Border Protection. At the top, there is a blue navigation bar with 'Home' on the left and 'Menu' on the right. Below the navigation bar is the Australian Government crest and the text 'Australian Government Department of Immigration and Border Protection'. A search bar is located below the crest. Underneath the search bar, there is a 'Home' link. The main heading is 'ImmiAccount'. Below this heading, there is a yellow box containing the text: 'For detailed information about planned system maintenance or technical issues including known system errors see [System maintenance and technical issues](#).' Below the yellow box, there is a button with a right-pointing arrow and the text 'Login to ImmiAccount', which is circled in red. Below the button, there is a paragraph: 'ImmiAccount is the 'front door' to our online services. You need to use ImmiAccount if you want to:' followed by a bulleted list of services: '• apply for a visa or citizenship online', '• access the My Health Declarations service', '• continue a saved online application', '• import a paper application (service available for certain visa subclasses only)', '• attach documents to an online or imported paper application', and '• consent to using eMedical and answer medical related questions where required'.

Log in to ImmiAccount using your ImmiAccount credentials.

使用你的 ImmiAccount 用户名与密码登陆

### Login using your ImmiAccount

Fields marked \* must be completed.

Username \*

Password \*

Cancel

Login

I have forgotten my ImmiAccount [username](#) or [password](#)

### Don't have an ImmiAccount?

Individuals can [create an ImmiAccount](#) to:

- apply for a visa or citizenship online
- continue a saved online application
- attach documents to an online application
- check the progress of an online application.

Click on the "Continue" button to proceed to the next page.

点击“继续”进入下一页面

ImmiAccount - Login successful

Australian Government  
Department of Immigration and Border Protection

ImmiAccount

Login successful

Last successful login	22/05/2014 09:57:26
Last password changed	01/01/2050 11:00:00

3.0.045 | E17 node/APP01d | maorg1a | [About this website](#) | [Accessibility](#) | [Privacy policy](#) | [Security](#) | [Disclaimer](#) | [Contact us](#) | people our business

Click on the "New application" button to proceed to the next page and commence the relevant application type. 点击“New application” (新申请)键进入下一页面, 开始相关申请的注册。

Online Account - My applications summary

Australian Government  
Department of Immigration and Border Protection

ImmiAccount

My applications summary

[New Application](#) | [Import Application](#) | [Manage Payments](#)

Search  Refresh

[Show advanced search](#)

List of applications

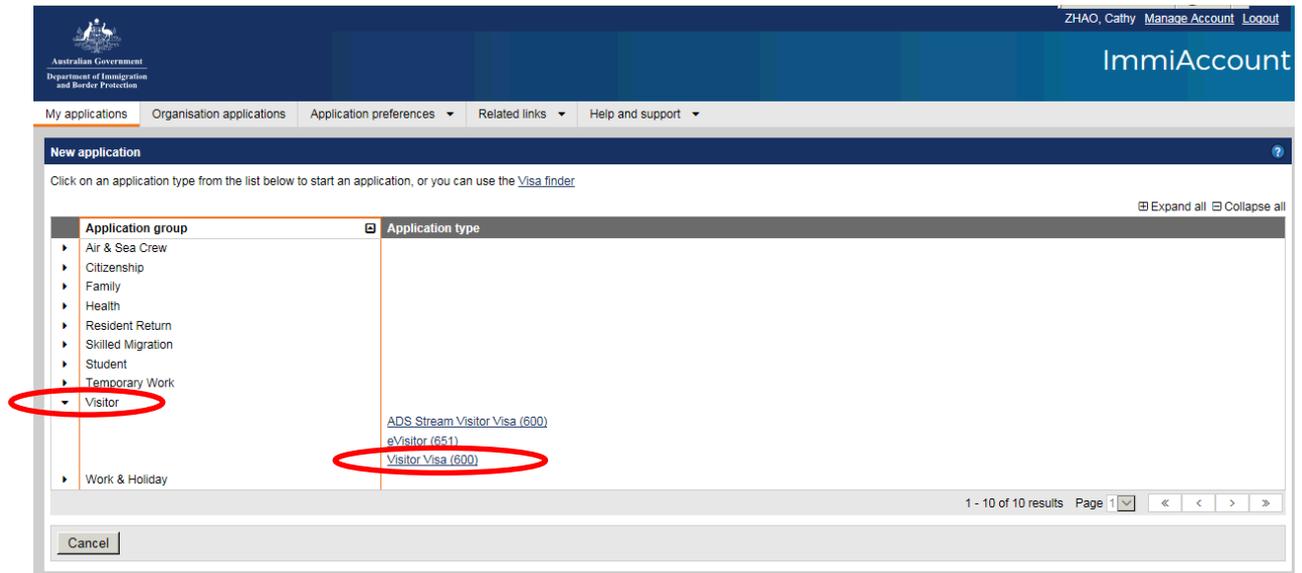
Reference no.	Application type	Name	Date of birth	Status	Last updated	Select action
No results found.						

[Submit Applications](#)

ABN: 33380054835  
13/05/2014 11:43:23 JaneOlson 1.0.232 E17 oia oia webservice call02 APP02  
OnlineAccount1 140124 142442 EX1CMD.5009@ecom | people our business

Select "Visitor Visa (600)" under the "Visitor" category

在“Visitor”（访客）类别下选择“Visitor Visa (600)”（访客签证 600）



Click on both the **View Terms and Conditions** and **View Privacy statement** links.

Read and understand the information presented and then select the **'I have read and agree to the terms and conditions'** check box. To continue, click **Next**.

点击并阅读 **View Terms and Conditions** 以及 **View Privacy statement** 内容，并选择'I have read and agree to the terms and conditions'，点击 '继续'



## 2. Application context screen 申请内容页面

The Application context screen displays. Select “Yes” if the applicant is currently outside Australia.

申请内容页面上，如申请人在澳大利亚境外，选择“Yes”

Application for a Visitor Short Stay Visa

2/18

Application context

Current location

Is the applicant currently outside Australia?  Yes  No

Give the current location of the applicant and their legal status at this location.

Current location CHINA

Legal status Citizen

Purpose of stay

What stream are you applying for?

Tourism/Visit family or friends

Business visit for meetings, conferences or negotiations (not for work)

Sponsored Family visit (requires Sponsorship form 1149)

List all reasons for visiting Australia

Business

Give details of any significant dates on which the applicant needs to be in Australia

Meetings

Group processing

Is this application being lodged as part of a group of applications?  Yes  No

Special category of entry

Is the applicant a representative of a foreign government or a member of an exempt group?  Yes  No

Previous Save Print Go to my account Next

Accessibility Copyright & Disclaimer Online Security Privacy (1419 (Internet) 01/11/2012.1) 397688acd105f977ebcc5cc917dbc35a6d24c9b | 14.2.004

Choose correct stream (tourist/business) for the application

申请种类请选择旅游或商务

Note: Select 'Yes' when multiple applications should be processed together (i.e. the whole family)

or it's a FAO supported application

注意：所提交的申请人如有同行者，或该申请是通过 FAO 递交，请选择“Yes”。

Click 'No' unless the applicant holds a Diplomatic Passport.

除非申请人持外交护照，其他情况此选项应选择“NO”

### 3. Group/FAO applications 团组或外办申请

There will be a new pop-up window that will appear if the user answers “yes” to the (existing) question about whether their application needs to be processed with other applications.

如果申请人有同行者一同申请签证（以上 Group Processing 选择 yes），团组信息窗口将会弹出。

Application for a Visitor Short Stay Visa

2/18

Application context

Current location

Is the applicant currently outside Australia?  Yes  No

Give the current location of the applicant and their legal status at this location.

Current location CHINA

Legal status Citizen

Purpose of stay

What stream are you applying for?

Tourism/Visit family or friends  
 Business visit for meetings, conferences or negotiations (not for work)  
 Sponsored Family visit (requires Sponsorship form 1149)

List all reasons for visiting Australia Business

Give details of any significant dates on which the applicant needs to be in Australia Meetings

Group processing

Is this application being lodged as part of a group of applications?  Yes  No

Group ID

Group name

Select group

Special category of entry

Is the applicant a representative of a foreign government or a member of an exempt group?  Yes  No

Previous Save Print Go to my account Next

The user can choose the existing group name. If the user indicates that the group has NOT already been created, they can enter a name to create a group.

申请人可以选择已经创建的团组名称，或者新建一个新的团组名称。

Group details

Has the group already been created?

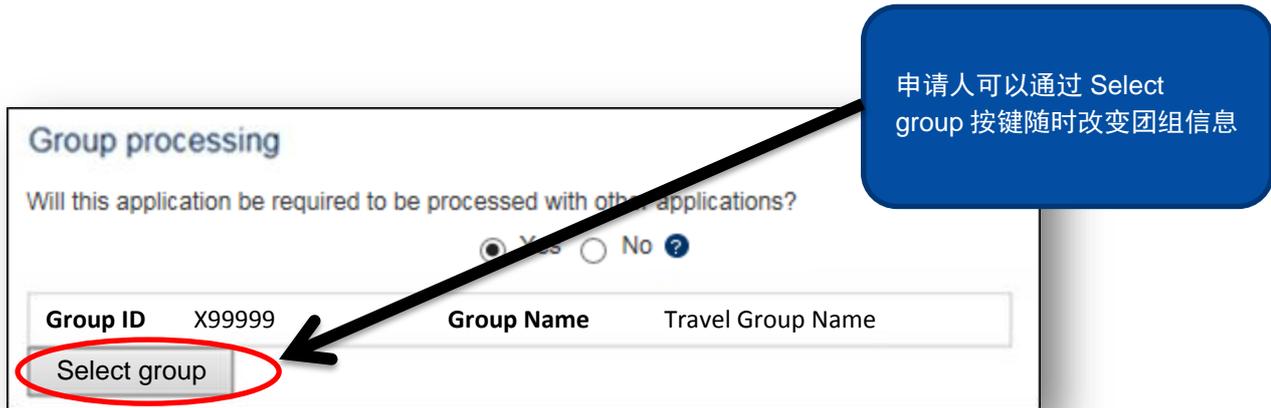
Yes  No

Enter group name to create a new group

Cancel Confirm

Once the user has added the group in the pop up box, it will be displayed on their form with the answers to the other questions.

一旦申请人添加了团组信息，添加的信息将会在 Group Processing 的问题下面显示。



The screenshot shows a form titled "Group processing" with the question "Will this application be required to be processed with other applications?". Below the question are radio buttons for "Yes" (selected) and "No" (with a help icon). A table below contains the following information:

Group ID	Group Name
X99999	Travel Group Name

A "Select group" button is located below the table, circled in red. A blue callout box with white text points to this button, containing the text: "申请人可以通过 Select group 按键随时改变团组信息".

### Foreign Agency Office (FAO) Supported Applications only

FAO will be asked to name the applications using the following naming convention no matter whether it's a single applicant or a group of applicants:

**FAO + INDEX CODE of FAO + MONTH + DATE + FAO's UNIQUE CODE (2 DIGITS) + FIRST APPLICANT FULL NAME**

**E.g. "FAOSH0405A1SMITHJohn" (note nil spaces)**

In the above example, this shows an application:

- lodged by Shanghai FAO (index code SH)
- on the 5<sup>th</sup> of April (0405)
- by FAO sub-office who uses code A1
- first applicant is called John Smith

Key documents common to all members of the FAO group and individual documents need to be attached under each individual applicant.

First applicant simply means that this is the applicant who was first registered by the FAO lodger or the applicant the FAO office for whatever reason chooses to add in the group naming convention. Other than this, the first applicant has no special relevance to the group.

## 4. Applicant screen 申请人页面

### Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): E [REDACTED] T

3/18

#### Applicant

**Information: Entering names incorrectly may result in denial of permission to board an aircraft to Australia, or result in delays in border processing on arrival in Australia, even if the applicant has been granted a visa.**

#### Passport details

Enter the following details as they appear in the applicant's passport.

Family name	[REDACTED]
Given names	[REDACTED]
Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other
Date of birth	[REDACTED] 980
Passport number	G [REDACTED]
Country of passport	CHINA
Nationality of passport holder	CHINA
Date of issue	[REDACTED] 2009
Date of expiry	[REDACTED] 2019
Place of issue / issuing authority	SHANGHAI

It is strongly recommended that the passport be valid for at least six months.

#### Place of birth

Town / City	SHANGHAI
State / Province	SHANGHAI
Country of birth	CHINA

#### Relationship status

Relationship status	Never Married
---------------------	---------------

#### Other names / spellings

Is this applicant currently, or have they ever been known by any other names?  
 Yes  No

#### Citizenship

Is this applicant a citizen of the country of passport?  
 Yes  No

Is this applicant a citizen of any other country?  
 Yes  No

#### Other passports

Does this applicant have other current passports?  
 Yes  No

#### National identity documents

Does this applicant have national identity documents?  
 Yes  No

Family name	Given names	Type of document	Country
[REDACTED]	[REDACTED]	National identity document	CHINA

Add

#### Chinese commercial code

Enter name in Chinese Commercial Code number (if used)

#### Health examination

Has this applicant undertaken a health examination for an Australian visa in the last 12 months?  
 Yes  No

Previous Save Print Go to my account

Next

Provide Place of issue

填写护照颁发的省份，例如“SHANGHAI”

If the applicant is a Chinese Citizen holding a Chinese passport, select Yes

如果申请人是中国公民持中国护照

Every Chinese Citizen who has a National Identity card must complete this section.

请在此添加申请人的身份证信息，\*\*身份证号码务必填写正确

You do not need to provide the Chinese Commercial Code

不需要填写标准中文电码

The online form now requests date of issue and expiry date for all applicants' Chinese National ID cards.

系统会要求录入申请人的身份证有效期。

- If the applicant's ID has an expiry date, please key in the exact date.  
如果申请人的身份证上有有效期，请根据身份证上信息输入。
- Where an applicant's National ID card does not have an expiry date, please leave the data field blank. You should then be able to proceed with the application form.  
如果申请人的身份证上没有有效期截止日，请在下图红框处留白。系统可以让你继续其它页面。

Application for a Visitor Short Stay Visa

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National identity card

Enter details exactly as shown on the national identity card.

Family name [redacted]

Given names [redacted]

Identification number 31[redacted]6

Country of issue CHINA

Date of issue [redacted] 2014

Date of expiry [redacted]

Cancel Confirm

Click Save and then continue from the Applicant screen, click Next. 点击保存，继续进入下一页面。

If the **Yes** button is selected for any questions, you will be asked to provide further mandatory information. In the screen shot below, the client has another passport. You then click on **Add** to enter the required details.

如果您部分问题选择了 Yes,则需要提供进一步的信息。如下图，申请人持有另一本护照，则需要点击 **Add** 来添加要求的信息。

To continue, click **Confirm**.

点击 **Confirm** 进入下一步。

**Other passports**

Enter details exactly as shown on the passport. ?

Family name [REDACTED] ?

Given names [REDACTED] ?

Sex  Male  Female  Other

Date of birth [REDACTED] 1965

Passport number B [REDACTED] 5

Country of passport PAPUA NEW GUINEA

Nationality of passport holder PAPUA NEW GUINEA

Date of issue 05 May 2010

Date of expiry 05 May 2015

Place of issue / issuing authority Port Morsby

Cancel Confirm

 **Note: Health Exam**

The applicants do not need to undertake a health assessment before lodging the application. If you click **Yes** to Health Exam, the system will ask for a HAP ID that the applicant would have received when undertaking a health examination for migration purposes. Please consult with your DIBP Liaison Officer if you need assistance.

注意： 健康检查

在递交申请之前，申请人无需进行健康检查。如果您在健康检查这一项点击了 Yes，系统会要求您提供申请人在进行移民体检时获取的体检号。如果您需要协助，请联系签证处。

Click **Save** and then continue from the Applicant screen, click **Next**.

点击保存，继续进入下一页面。

The Critical data confirmation screen displays.

关键信息确认页显示如下。

## 5. Critical data confirmation screen 关键信息确认页面

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): E-██████████2 4/18

### Critical data confirmation

All information provided is important to the processing of this application.  
If the information included on this page is incorrect, it may lead to denial of permission to board an aircraft to Australia, even if a visa has been granted.

Confirm that the following information is correct and that it is in the correct fields.

Family name	Smith
Given names	John
Sex	Male
Date of birth	04 Apr 1990
Country of birth	MALTA
Passport number	A123456789
Country of passport	MEXICO - MEX

Is the above information correct?

Yes  No

Previous Save Print Go to my account Next

**This information must precisely match the applicant's passport bio page.**

**这部分的信息内容必须和申请人的护照信息一致。**

If you wish to amend any information, select the **No**. Then click on the “**Previous**” button to edit the data. 如果你需要修改任何信息，选择 **No**，然后点击 “**Previous**” 键去前页编辑信息。

Please note that, once an application is submitted, this data cannot be changed. If you notice that an error has been made on an application after it has been submitted, please contact your DIBP Liaison Officer who will resolve the issue.

请注意，一旦申请被递交，已登记的信息将无法变更。如果你在递交申请后发现信息有错误，请联系签证处解决问题。

If all data is correct, select **Yes**. To continue, click **Next**.

如果信息全部正确，点击 **Yes**，点击 **Next** 继续

## 6. Additional identity questions screen 附加身份信息页面

This page will appear if your applicant has never been to Australia or if the system has been unable to identify them. You may not be required to complete this screen for every application. If the system skips this page you do not need to be concerned.

如果申请人之前从未去过澳大利亚或者系统无法识别申请人，该页面会显示。

此页不一定对每一位申请人都适用。在填写时如遇到系统直接跳过此页是属于正常情况。

If your applicant has previous travel to Australia, answer 'Yes' and then select 'Next'

如果申请人曾经去过澳大利亚，选择'Yes'，并点击'Next'

If the applicant has never been to Australia, answer 'No' and then select 'Next'

如果申请人从未去过澳大利亚，选择'No'，并点击'Next'

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2 5/18

**Additional identity questions**

Provide further details below, where available.

**Previous travel to Australia**

Has this applicant previously travelled to Australia or previously applied for a visa?  
 Yes  No

Previous Save Print Go to my account Next

If the above question was answered 'Yes', the following information requests are presented :

如果以上问题选择'Yes'，以下页面会显示，需要申请人填写相关信息。

Application for an Approved Destination Status Visa

Transaction Reference Number (TRN): EGNLH83W 4/10

**Additional identity questions**

Provide further details below, where available.

**Previous travel to Australia**

Has this applicant previously travelled to Australia or previously applied for a visa?  
 Yes  No

**Expired passports**

Does this applicant have expired passports that were previously used to travel to Australia?  
 Yes  No

Add details  
Add

**Grant number**

Does this applicant have an Australian visa grant number?  
 Yes  No

Australian visa grant number

Previous Save Print Go to my account Next

**Help and Support**

- Contact Us
- Client service charter
- Client feedback
- ImmiAccount support
- Translation services

Click **Save** and to continue, click **Next**. The Travelling companions screen displays.

点击保存并继续， 随行旅游者页面显示。

## 7. Travelling companions screen 随行旅游者页面

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGN15WPY2 618

Travelling companions

Are there any other persons travelling with the applicant to Australia?  Yes  No

Family Name	Given names	Date of birth	Relationship	Actions
Xeuneb	John	1991	Friend	Edit Delete

Previous Save Print Go to my account Next

Travelling companion

Relationship to the applicant: Friend

Family name: Xeuneb

Given names: John

Sex:  Male  Female  Other

Date of birth: 1991

Cancel Confirm

Click Add to add travelling companions ( family members) 申请人可以通过 Add 按键添加同行者

The system asks if clients have travelling companions. If the **Yes** radio button is selected, client must provide further mandatory information (including their companion's date of birth).

如果你选择了 **Yes**，即申请人有随行人，系统会要求提供关于该同行人的进一步信息（包括其出生日期）

Click **Save** and to continue, click **Next**.

The Contact details screen displays.

点击保存并继续，显示以下申请人联系方式页面。

## 8. Applicant's Contact details screen 联系方式页面

Please complete the list with the applicant's contact details.

请在这个页面填写申请人的信息，而不是旅行社的信息。

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2 7/18

**Contact details**

Country of residence

Usual country of residence: MEXICO

Department office

The applicant may be required to attend an Australian Government Office for an interview. Which is the closest office to the applicant's current location?

Office: Mexico City

Residential address

Note that a street address is required. A post office address cannot be accepted as a residential address.

Country: MALTA

Address: 555 Long Road

Suburb / Town:

State or Province: TARXIEN

Postal code:

**Contact telephone numbers**

Home phone:

Business phone:

Mobile / Cell phone:

Postal address

Is the postal address the same as the residential address?  
 Yes  No

Electronic communication

We can communicate about this application more quickly using email and/or fax.

Does the applicant agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.  
 Yes  No

Email address: c.sammut@net.net.mt

Fax number:

Previous Save Print Go to my account Next

Click **Save** and to continue, click **Next**.

The Authorised recipient screen displays.

点击保存并继续，授权接受人页面显示如下。

## 9. Authorised recipient screen 授权接收人页面

This screen is used to identify if clients authorise another person to receive correspondence on their behalf. By completing the next screen, any correspondence for this application will be sent to the authorised recipient. If there is no authorised person, please tick NO.

当填写完“授权人”信息的页面，所有与该申请有关的邮件都会被发到该被授权的接收人/旅行社的邮箱。

如无授权人，则选择NO，邮件地址会自动显示为前页申请人填写的电子邮箱地址。

 **Note:** Agent should select **authorised eLodgement User**.

 **注意:** 旅行社应该选择“authorised eLodgement User”

The **Migration Agent** option is for use by Australian registered migration agents only. “Migration Agent” 这个选项仅有在澳大利亚注册的中介才能使用。

You should then input the authorisation number (Agent Number) you were provided when you registered your account. Please consult with your DIBP Liaison Officer if you need assistance. 旅行社应填写在注册账户时获得的授权号码。如需要协助，请联系签证处。

Transaction Reference Number (TRN): EGN36PKNE 8/18

**Authorised recipient**

Does the applicant authorise another person to receive written correspondence on their behalf?  
This authorises the department to send the authorised person all written correspondence that would otherwise be sent directly to the applicant.

No  
 Yes, a migration agent  
 Yes, an authorised eLodgement user  
 Yes, another person

This person is referred to as the 'authorised recipient'.

**Authorised eLodgement user contact details**

**Authorised eLodgement user**

Authorisation number: 3009324  
Family name: OTACHN one fn  
Given names: OTACHN one gn  
Organisation: OTACHN1

**Postal address**

Country: CHINA  
Address: 111123  
Test St  
Suburb / Town: OTACHN1  
State or Province: OTACHN1  
Postal code: 1111

**Contact telephone numbers**

Business phone: 222222222222  
Mobile / Cell phone: 111111111111

**Electronic communication**

We can communicate about this application more quickly using email and/or fax. Does the authorised recipient agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.

Yes  No

Email address: pragra-agarwal@immi.gov.au  
Fax number: 000000000000

**Authorisation of health and character information**

Click **Save** and to continue, click **Next**. The Non-accompanying family members screen displays.

## 10. Non-accompanying family member 不随家庭成员

To add a family member's details, click **Add**. 点击 **Add** 来添加家庭成员信息.

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2 9/18

Non-accompanying family members

Does the applicant have any family members not travelling to Australia who are not Australian citizens or Australian permanent residents?  
 Yes  No

Family name	Given names	Date of birth	Relationship	Actions
Sammie	Mary	18 Nov 1965	Parent	Edit Delete

Add

Previous Save Print Go to my account Next

**You should include all immediate family members who are not travelling. Provide the same information declared in Family Composition form (Form 54).**

**不随行的直系家庭成员必须全部填写，所提供的信息应与 54 号家庭成员信息表一致。**

The choices are:

Parent	Child	Step Child
Sister	Brother	Spouse/De Facto Partner
Step-sister	Step-brother	

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): E [REDACTED] 9/18

Non-accompanying family members

Does the applicant have any family members not travelling to Australia who are not Australian citizens or Australian permanent residents?  
 Yes  No

Family name	Given names	Date of birth	Relationship	Actions
S [REDACTED]	[REDACTED]	18 Nov 1965	Parent	Edit Delete

Add

Previous Save Print Go to my account Next

When you've finished adding family members, click **Confirm**. 添加家庭成员信息后, 点击确认。

Click **Save** and to continue, click **Next**. The Entry to Australia screen displays. 添加完所有家庭成员信息后, 保存并继续, 进入下一页面。

## 10. Entry to Australia 进入澳大利亚

**Application for a Visitor Short Stay Visa**

Transaction Reference Number (TRN): EGNLAQPS2 10/18

### Entry to Australia

Proposed period of stay <sup>?</sup>  
Give details of the proposed period of stay in Australia.

Length of stay in Australia **Up to 3 months**

Date from 01 Jan 2017

Date to 10 Jan 2017

Note: If granted, the stay period may be less than the period requested. The applicant should check the Grant Notification Letter to confirm their period of stay in Australia.

Multiple entries <sup>?</sup>  
Does the applicant intend to enter Australia on more than one occasion?  
 Yes  No

Study while in Australia  
Will the applicant undertake a course of study in Australia?  
 Yes  No

**Relatives, friends or contacts in Australia**  
Will the applicant visit any relatives, friends or contacts while in Australia?  
 Yes  No

If the applicant has any friends or relatives in Australia, click Yes and add details. 如果申请人在澳大利亚有朋友和亲属，点击 Yes 并添加详情。

Adding relatives, friends or contacts in Australia: 以下为添加朋友或亲属信息表格。

**Contact in Australia**

Relationship to applicant

Relationship to the applicant

Contact's details

Family name

Given names

Sex  Male  Female  Other

Date of birth

Residential address

Note that a street address is required. A post office address cannot be accepted as residential address.

Country

Address

Suburb / Town

State / Territory

Postcode

Contact telephone numbers <sup>?</sup>

Home phone

Business phone

Mobile / Cell phone

Electronic communication

Email address

Fax number

Australian residency status

Australian residency status

Click **Save** and to continue, click **Next**. The Current overseas employment screen displays.

点击保存并继续，当前境外工作情况页面如下。

# 11. Current overseas employment screen 当前境外工作情况页面

Current overseas employment

Current employment details

Employment status: Employed

Occupation grouping: Technicians and Trades Workers

Organisation: Telco

Start date with current employer: Nov 2009

Country: MEXICO

Address: 101 Sierra Street

Suburb / Town: Mexico City

State or Province:

Postal code:

Contact telephone numbers

Business phone:

Mobile / Cell phone:

Electronic communication:

Previous Save Print Go to my account Next

Approximate date is ok  
可以填写大致入职时间

Client must provide you with contact details for their business or employer  
申请人必须填写其所供职单位的联系电话

- Clerical and Administrative Workers –文书与行政人员
- Community and Personal Service Workers –社区与个人服务人员
- Labourers-劳动工人
- Machinery Operators and Drivers-机器操作人员与司机
- Managers-经理人
- Other-其他
- Professionals-职业人
- Sales Workers-销售人员
- Technician and Trades Workers-技术与贸易人员

To continue, click **Next**. The Funding for stay screen displays.

保存并继续，澳大利亚逗留资金页面显示如下。

## 12. Funding for stay screen 澳大利亚逗留资金页面

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2 13/18

Funding for stay

Funding details

Give details of how the stay in Australia will be funded.

What funds will the applicant have available to support their stay in Australia?

Self funded

\$2,000

This is a free text field  
此处内容可根据申请人实际情况任意填写

Previous Save Print Go to my account Next

Select an option from the **Type of support** drop-down listing. Select the appropriate option and then provide further details in the **What funds will the applicant have available to support their stay in Australia?** This is a free text field

从下拉菜单中选择一种资金来源类型，下方问题空白处可根据申请人实际情况填写。

To continue, click **Next**.

点击继续，进入下一页面。

## 13. Business activities screen 商务签证页面

**Application for a Visitor Short Stay Visa**

Transaction Reference Number (TRN): EGNN00QCWT  
14/18

### Business activities

#### Principal business activity in Australia

Intended business activity: **Meetings** ?

Provide details, dates and location of conference or meetings.

Activity	Location	Date from	Date to	Actions ?
Add details				
<b>Add</b>				

Organisation: Australian Health Organisation

**Organisation address**

Note that a street address is required. A post office address cannot be accepted as an organisation address.

Country: AUSTRALIA ?

Address: London Circuit ?

Suburb / Town: Canberra City

State / Territory: Australian Capital Territory ?

Postcode: 2600

#### Contact person details

Give details of the Australian business contact.

Family name: Jones ?

Given names: Peter ?

Position: Jones

#### Contact telephone numbers ?

Business phone: 0262873544

Mobile / Cell phone:

#### Electronic communication

Email address: peter.jones@aho.gov.au ?

Fax number:

Previous Save Print Next

Select an option from the 'business activity' drop-down list. Click Add to provide further information.

在下拉菜单列表中选择相应的商务活动，然后点击“Add”添加对应的信息。

To continue, click **Next**.

点击继续，进入下一页面。

## 14. Health declarations screen 健康状况声明页面

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGN11SWPY2 16/18

### Health declarations

In the last five years, has any applicant visited, or lived, outside their country of passport, for more than 3 consecutive months?

Yes  No

Does any applicant intend to enter a hospital or a health care facility (including nursing homes) while in Australia?

Yes  No

Does any applicant intend to work as, or study to be a doctor, dentist, nurse or paramedic during their stay in Australia?

Yes  No

Has any applicant:

- ever had, or currently have, tuberculosis?
- been in close contact with a family member that has active tuberculosis?
- ever had a chest x-ray which showed an abnormality?

Yes  No

During their proposed visit to Australia, does any applicant expect to incur medical costs, or require treatment or medical services?

- blood disorder
- cancer
- heart disease
- hepatitis B or C and/or liver disease
- HIV infection, including AIDS
- kidney disease, including dialysis
- mental illness
- pregnancy
- respiratory disease that has required hospital admission or oxygen therapy
- other?

Yes  No

Does any applicant require assistance with mobility or care due to a medical condition?

Yes  No

Navigation: Previous Save Print Go to my account Next

You must ask the applicant these questions.

To obtain this information use the Visitor Visa application form.

旅行社的工作人员在选择回答本页所有有关健康状况的问题时必须询问申请人。

相关问题请参照签证申请表格。

Select **Yes** or **No** for the declaration questions on this screen. A **Yes** response will trigger the **Add information** dialog box. 以上问题回答 **Yes** 或 **No**，如果选择 **Yes**，将会有窗口弹出添加更多信息。

All questions on the Visitor Visa Application form **must be answered by the applicant**. 请务必保证以上问题是申请人的真实回答。

To continue, click **Save** and then **Next**.

保存并继续，进入下一页面。

## 15. Character declarations screen 品行状况声明页面

**Character declarations**

Has any applicant ever been charged with any offence that is currently awaiting legal action?  
 Yes  No

Has any applicant ever been convicted of an offence in any country (including any conviction which is now removed from official records)?  
 Yes  No

Has any applicant ever been the subject of an arrest warrant or Interpol notice?  
 Yes  No

Has any applicant ever been found guilty of a sexually based offence involving a child (including where no conviction was recorded)?  
 Yes  No

Has any applicant ever been named on a sex offender register?  
 Yes  No

Has any applicant ever been acquitted of any offence on the grounds of unsoundness of mind or insanity?  
 Yes  No

Has any applicant ever been found by a court not fit to plead?  
 Yes  No

Has any applicant ever been directly or indirectly involved in, or associated with, activities which would represent a risk to national security, international concern?  
 Yes  No

Has any applicant ever been charged with, or indicted for: genocide, war crimes, crimes against humanity, torture, international concern?  
 Yes  No

Has any applicant ever been associated with a person, group or organisation that has been or is involved in criminal activities?  
 Yes  No

Has any applicant ever been associated with an organisation engaged in violence or engaged in acts of violence (including protest) either overseas or in Australia?  
 Yes  No

Has any applicant ever served in a military force, police force, state sponsored / private militia or intelligence agency?  
 Yes  No

Has any applicant ever undergone any military/paramilitary training, been trained in weapons/explosives or in the use of firearms?  
 Yes  No

Has any applicant ever been involved in people smuggling or people trafficking offences?  
 Yes  No

Has any applicant ever been removed, deported or excluded from any country (including Australia)?  
 Yes  No

Has any applicant ever overstayed a visa in any country (including Australia)?  
 Yes  No

Has any applicant ever had any outstanding debts to the Australian Government or any public authority in Australia?  
 Yes  No

You must ask the applicant these questions. The answers must genuinely indicate the applicants' circumstance.

To obtain this information use the Visitor Visa application form.

负责注册的工作人员在选择回答本页所有有关品行状况的问题时必须询问申请人。答案必须真实反映申请人的回答。

相关问题请参照签证申请表的部分。

Select **Yes** or **No** for the declaration questions on this screen. A **Yes** response will trigger the **Add information** dialog box. 以上问题回答 **Yes** 或 **No**，如果选择 **Yes**，将会有窗口弹出添加更多信息。

All questions on the Visitor Visa Application form **must be answered by the applicant**. 请务必保证以上问题是申请人的真实回答。

To continue, click **Save** and then **Next**.

保存并继续，进入下一页。

## 16. Visa History 签证历史页面

**Application for a Visitor Short Stay Visa**

Transaction Reference Number (TRN): EGNN5KY0E6 18/20

**Visa history**

Has the applicant held or does the applicant currently hold a visa to Australia or any other country?  
 Yes  No

Has the applicant ever been in Australia or any other country and not complied with visa conditions or departed outside their authorised period of stay?  
 Yes  No

Has the applicant ever had an application for entry or further stay in Australia or any other country refused, or had a visa cancelled?  
 Yes  No

[← Previous](#) | [Save](#) | [Print](#) | [Go to my account](#)

Select **Yes** or **No** for the declaration questions on this screen. A **Yes** response will trigger the **Add information** dialog box.

以上问题回答 **Yes** 或 **No**，如果选择 **Yes**，将会要求申请人提供更多信息。

All questions on the Visitor Visa Application form **must be answered by the applicant.**

请务必保证以上问题是申请人的真实回答。

To continue, click **Save** and then **Next**.

保存并继续， 进入下一页面。

## 17. Declarations screen 声明页面

### Declarations

#### Warning:

Giving false or misleading information is a serious offence.

The applicants declare that they:

Have read and understood the information provided to them in this application.

Yes  No

Have provided complete and correct information in every detail on this form, and on any attachments to it.

Yes  No

Understand that if any fraudulent documents or false or misleading information has been provided with this application, their identity, the application may be refused and the applicant(s), and any member of their family unit, may become ineligible for a visa.

Yes  No

Understand that if documents are found to be fraudulent or information to be incorrect after the grant of a visa, the applicant(s) may be required to provide further information.

Yes  No

Will inform the Department of Immigration and Border Protection in writing immediately as they become aware of a change there is any change relating to information they have provided in or with this application, while it is being considered.

Yes  No

Have read the information contained in the Privacy Notice ([Form 1442j](#)).

Yes  No

Understand that the department may collect, use and disclose the applicant's personal information (including biometric information) in the Privacy Notice ([Form 1442j](#)).

Yes  No

Understand that if a no further stay 8503 condition is imposed on this visa, it will limit the ability to remain in Australia to a maximum of three months.

Yes  No

Agree not to undertake study or training for more than three months.

Yes  No

Agree to leave Australia on or before the expiry of the period of stay of the visa.

Yes  No

Give consent to the collection of their fingerprints and facial image.

Yes  No

Understand that, if required to provide their fingerprints and facial image, the applicant's fingerprints and facial image may be given to Australian law enforcement agencies to help identify the applicant, for law enforcement purposes.

Yes  No

Give consent to Australian law enforcement agencies disclosing the applicant's biometric, biographical and criminal record information to the Department of Immigration and Border Protection to help identify the applicant, to determine eligibility for grant of a visa and for law enforcement purposes.

Yes  No

Give consent to the Department of Immigration and Border Protection using the applicant's biometric, biographical and criminal record information obtained for the purposes of the Migration Act 1958 or the Citizenship Act 2007.

Yes  No

You must ask the applicant these questions. The answers must genuinely indicate the applicants' circumstance.

To obtain this information use the Visitor Visa application form.

负责注册的工作人员在选择回答本页所有有关品行状况的问题时必须询问申请人。答案必须真实反映申请人的回答。

相关问题请参照签证申请表的部分。

Select **Yes** or **No** for the declaration questions on this screen. A **Yes** response will trigger the **Add information** dialog box. 以上问题回答 **Yes** 或 **No**，如果选择 **Yes**，将会有窗口弹出添加更多信息。

All questions on the Visitor Visa Application form **must be answered by the applicant**. 请务必保证以上问题是申请人的真实回答。

To continue, click **Save** and then **Next**.

保存并继续，进入下一页。

## 18. Review Page screen 回顾检查页面

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2

**Review Page**

Please check that the information provided is correct before you continue.

**Application context**

[Click here to edit the Application context](#)

**Current location**

Is the applicant currently outside Australia? Yes

Give the current location of the applicant and their legal status at this location.

Current location MALTA  
Legal status Citizen

Give consent to Australian law enforcement agencies disclosing the applicant's biometric, biographical and criminal record information to the Department of Immigration and Border Protection to help identify the applicant, to determine eligibility for grant of a visa and for law enforcement purposes. Yes

Give consent to the Department of Immigration and Border Protection using the applicant's biometric, biographical and criminal record information obtained for the purposes of the Migration Act 1958 or the Citizenship Act 2007. Yes

Previous Save Print Go to my account Next

You have the opportunity to review all of their responses to the previous questions and update any information if necessary, via the **Click here to edit** link.

在该页面，你可以复查所有对于之前问题的回答，如发现有任何错误需要修改，点击蓝色下划线的‘[Click here to edit](#)’链接，回到之前页面去修改。

Click **Next** and the **Submit Application** screen displays.

点击 **Submit** 进入 **Attachment** 页面。

Application for a Visitor Short Stay Visa

Transaction Reference Number (TRN): EGNN1SWPY2

**Submit Application**

This application is now ready to submit. You can submit it now or return to your account and submit it at a later date.

Your application will not be processed until after it is submitted.

Submit Now

Print Go to my account

## 19. Attach documents 添加文件

### Note:

If you are lodging e600 Tourism stream visa, you will need to make the payment before attaching the documents;

If you are lodging e600 Business stream visa, you will need to attach documents before making payment.

### 注意:

如果您在递交 e600 旅游细类的签证，则需要先上传附件再支付签证费；

如果您在递交 e600 商务细类的签证，则需要先支付签证费再上传附件

**Attachments must be a quality scan and can be up to 5MB in PDF or JPEG format.**  
附件必须是PDF或JPEG格式的高清扫描件，每个文件大小在5M以内。

The dynamic checklist displays. Click 'attach' to upload documents  
材料列表页面显示。点击“attach”上传附件。

Note: There are specific quality and formatting requirements when scanning documents. Refer to the help text before attaching documents.

Legend :  
Required Recommended Received

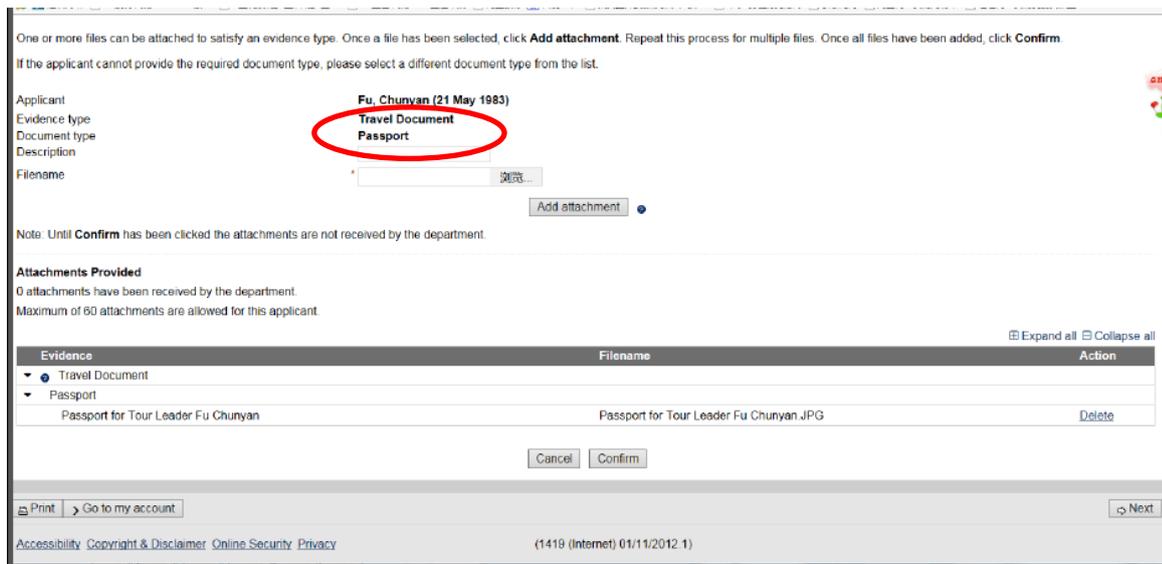
Fu, Chunyan (21 May 1983)

List of attachments

Evidence	Status	Filename	Action
Travel Document			
Passport	Required		Attach
Family Composition, Evidence of			
Form 54 - Family Composition	Required		Attach
Travel history, Evidence of	Required		Attach
Invitation, Evidence of	Required		Attach
Photograph - Passport			
Photograph - Passport	Required		Attach
National Identity Document (other than Passport)			
National ID Card	Required		Attach
Financial Capacity - Personal, Evidence of	Required		Attach
Intention to return, Evidence of	Required		Attach
Form 956A Appointment or withdrawal of an authorised recipient	Required		Attach
Employment - Current, Evidence of	Required		Attach

0 attachments have been received by the department.  
Maximum of 60 attachments are allowed for this applicant.

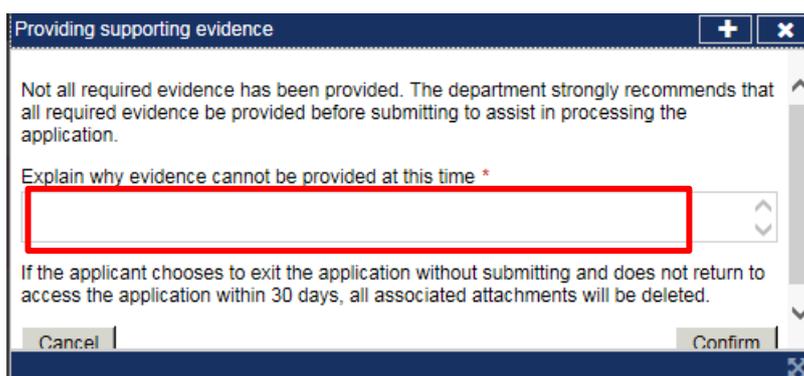
- You need to select 'travel document –passport' and click 'action –attach' to attach a scanned copy in colour of the applicant's biodata page.  
请选择'travel document –passport'项目，在此项目下上传申请人的彩色护照扫描件。



Once the document is attached, the status displays **“Received”**.  
 文件上传成功后，状态栏会显示 “Received”（已接受）。

Evidence	Status	Filename	Action
Travel Document	1 Received		
Passport	✓		<a href="#">Attach</a>
Passport	✓ 21 Nov 2016	PPT.pdf	<a href="#">Delete</a>
Visa status in country of residence, Evidence of	⊘		<a href="#">Attach</a>
Family Composition, Evidence of	⊘		<a href="#">Attach</a>
Form 54 - Family Composition	⊘		<a href="#">Attach</a>
Travel history, Evidence of	⊘		<a href="#">Attach</a>
Invitation, Evidence of	⊘		<a href="#">Attach</a>

If not all the required documents have been provided, the following dialogue will display after clicking ‘next’.  
 如附件材料未全部提供，在点击 ‘next’ 之后会显示以下对话框。请填写不能提供某项文件的原因。



Documents can continue to be added after the application has been submitted to DIBP. Select documents to be attached carefully as documents cannot be removed from an application once they are attached. 注意：在申请递交之后，仍可继续添加附件。但是，在选择上传材料时，请注意不要选错，否则一旦上传，无法删除。

## Foreign Agency Office (FAO) Supported Applications only

Please refer to the 'E600B FAO Attachment Guide' for details of required documents.

When lodging a group, key documents common to all members of the group and each applicant's documents need to be attached under each individual applicant.

## 20. Payment screen 付款页面

If you are ready to submit and pay for the application, click “Submit Now” and you will be taken to the payment screen.

如果已准备提交申请并支付申请费，点击“Submit Now”（现在提交），并转入付款页面。

**Application for a Visitor Short Stay Visa**

Transaction Reference Number (TRN): EGNN5KY0E6

### Submit Application

This application is now ready to submit. You can submit it now or return to your account and submit it at a later date.

Your application will not be processed until after it is submitted.

[Submit Now](#)

[Print](#) [Go to my account](#)

**If you are making payments in bulk.** – Do not submit application, click “Go to my account” and then proceed to the next application by clicking ‘copy new application’.

如果你打算团付申请费，在此界面不要选择提交申请，点击“Go to my account”保存申请后再点击“copy new application”开始在线填写下一个申请。

**Make a payment**

### Application charges

Reference no.	Name	Date of birth	Price (AUD)
EGNN1SWPY2	SAMMUT, Charles	04 Apr 1990	135.00

Total application charges: \$135.00 (AUD)

### Payment options

Select a payment option  Debit/credit card  BPAY (Australian bank accounts only)

**Payment by debit/credit card**



Required field \*

Debit/credit card number \*

Expiry date (MM/YY) \*  /

Name on debit/credit card \*

Card security code (CSC) \*  [What is a CSC?](#)

Credit card surcharge (AUD) \$ 2.00 [What is the credit card surcharge?](#)

**Total payment amount (AUD) \$ 137.00**

[Cancel](#)

**At present payments can only be made in \$AUD and the only payment options are the 5 cards listed. Union Pay is not currently accepted.**

目前仅可通过所罗列的五种信用卡（银联暂未被包括）支付签证申请费。签证费也仅限澳币结算。

A client or agent needs to provide their credit card details and then click **Submit**.

申请人或旅行社需要提供其信用卡信息，并点击“**Submit**”（提交）。

### Confirm payment by debit/credit card ✕

A successfully submitted payment will be acknowledged by a receipt containing your Reference Number for your debit/credit card payment.

Do you want to submit payment of **\$ 137.00** for the listed application(s)?

Client and agent can use PayPal for payment if a client or agent needs to pay through PayPal, he can select payment option 'PayPal' as below.

如果申请人或代理想通过 'PayPal'来进行支付，可以从如下付款方式选项中选择。

Reference no.	Name	Date of birth	Price (AUD)
EGODGDDGW2	ZHANG, Aiping	02 Jul 1959	135.00
EGODGDJ8YD	ZHANG, Ming	18 Feb 1964	135.00
EGODGDMNUK	ZHANG, Wei	16 Mar 1990	135.00
EGODGDSQCQ	WU, Hongyuan	24 Nov 1945	135.00
EGODGDIXIBE	ZHAO, Meng	12 Nov 1972	135.00
EGODGE9D7H	LU, Pengfei	08 Feb 1989	135.00

Showing 1 to 6 of 16 entries First Previous 1 2 3 Next Last

Total application charges: \$ 2,160.00 (AUD)

#### Payment options

If you pay now, your application will be sent to the Australian Government.  
Your decision to pay will be final, your payment cannot be disputed, even if you change your mind about your application.

Select a payment option  Debit/credit card  PayPal

#### Payment by PayPal

 [What is PayPal?](#)

PayPal surcharge (AUD)	\$ 21.60	<a href="#">What is the surcharge?</a>
<b>Total payment amount (AUD)</b>	<b>\$ 2,181.60</b>	

Then the PayPal will send the payment notification to the PayPal account owner via email.

您向DIBP发送了一笔金额为\$ 2,317.95 AUD的付款  
(paypal@border.gov.au)

这笔交易可能稍后才会显示在您的账户中。

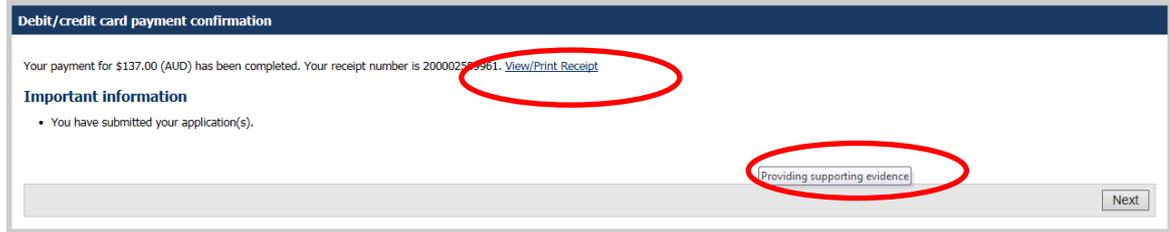
商家  
DIBP  
paypal@border.gov.au

给商家的说明  
您没有输入任何说明。

说明	单价	数量	金额
DIBP Application Fees	\$ 2,317.95 AUD	1	\$ 2,317.95 AUD
		<b>小计</b>	\$ 2,317.95 AUD
		<b>总计</b>	\$ 2,317.95 AUD
		<b>付款</b>	\$ 2,317.95 AUD

The payment confirmation page displays. Click [View/Print Receipt](#) to view or print the receipt.

付款确认页面显示，点击 [View/Print Receipt](#) 查看或者打印收据。



Click Next and the attachment document screen displays. 点击 Next,进入上传附件页面。

## Making payments in bulk. 整团支付申请费

From the “My applications” screen, select the checkbox against those applications you want to organise payment for, and select “Submit Applications” at the bottom. You can only pay for applications that have the status “OK to Submit”. This will group these applications and take you through to the bulk submitting pages.

在“My applications”页面上，从申请列表中勾选待付款的申请，并选择下方的“Submit Applications”（递交申请）。只有显示“OK to Submit”状态（如下图）的申请才能够开始支付费用。这样，被选中的申请都可以进入整团支付页面。

My applications | Organisation applications | Application preferences | Related links | Help and support

**My applications summary**

[New application](#) | [Import application](#) | [Manage payments](#) | [Manage groups](#) |  [Advanced search](#) [Reset](#)

**List of applications**

<input type="checkbox"/>	Reference no.	Application type	Name (Date of birth)	Submitted on	Last updated	Status	Select Action
<input checked="" type="checkbox"/>	<a href="#">EGNNLAQPS2</a>	Visitor Visa (600)	DE, Yi (01 Jan 1990)	18 Aug 2016	18 Aug 2016	Ready to submit	Actions
<input type="checkbox"/>	<a href="#">EGNNL09OMB</a>	Visitor Visa (600)	LIU, Liu (01 Jan 1990)	17 Aug 2016	17 Aug 2016	Received	Actions
<input type="checkbox"/>	<a href="#">EGNNL98FF2</a>	Visitor Visa (600)	QUINN, Alex (02 Jan 1980)	17 Aug 2016	17 Aug 2016	Received	Actions
<input type="checkbox"/>	<a href="#">EGNNJTITLO</a>	ADS Stream Visitor Visa (600)	ADSZHENG, Wu (02 Feb 1985)	27 Jun 2016	27 Jun 2016	Incomplete	Actions
<input type="checkbox"/>	<a href="#">EGNNJTIVBM</a>	ADS Stream Visitor Visa (600)	ADSMENG, Wei (01 Jan 1986)	27 Jun 2016	27 Jun 2016	Incomplete	Actions
<input type="checkbox"/>	<a href="#">EGNNI001QN</a>	ADS Stream Visitor Visa (600)	ADSR, Ri (02 Feb 1988)	23 Jun 2016	23 Jun 2016	Received	Actions
<input type="checkbox"/>	<a href="#">EGNNHA0S34</a>	ADS Stream Visitor Visa (600)	ADSKUO, Shaiming (24 Jul 1961)	10 Jun 2016	17 Jun 2016	Finalised	Actions
<input type="checkbox"/>	<a href="#">EGNNHA3ZPS</a>	ADS Stream Visitor Visa (600)	ADSTSUI, Chan (06 Nov 1934)	10 Jun 2016	17 Jun 2016	Finalised	Actions
<input type="checkbox"/>	<a href="#">EGNNHA74BW</a>	ADS Stream Visitor Visa (600)	ADSSHEN, Wen (12 Apr 1947)	10 Jun 2016	15 Jun 2016	Finalised	Actions
<input type="checkbox"/>	<a href="#">EGNNHA2LU9</a>	ADS Stream Visitor Visa (600)	ADSTUAN, Ni (26 Jul 1973)	10 Jun 2016	14 Jun 2016	Finalised	Actions
<input type="checkbox"/>	<a href="#">EGNNHA6N43</a>	ADS Stream Visitor Visa (600)	ADSTSAO, On (15 Nov 1938)	10 Jun 2016	14 Jun 2016	Finalised	Actions

1 - 11 of 11 results Page 1

[Submit applications](#)

The group payment screen displays.

以下整团支付页面显示。

**Make a payment**

**Application charges** ?

Reference no.	Name	Date of birth	Price (AUD)	Message
EGNN35R3JZ	██████	01 Jan 1970	130.00	OK to pay
EGNN36YEH5	██████	12 Nov 1988	130.00	OK to pay
EGNN37549S	██████	17 Nov 1994	130.00	OK to pay

Click Confirm and the payment screen displays.

点击 Confirm，进入支付页面并付款。

## 21. Sent Function 两账户间申请的发送功能

The **My applications summary** page displays.

My applications summary

New Application Import Application Manage Payments

Advanced search

List of applications

Reference no.	Application type	Name	Date of birth	Status	Last updated	Select action
EGNN3NIA23	Visitor Visa (600)	BROWN, Marie	26 Nov 1983	Application received	31 Mar 2015	Actions
EGNN3NI73F	Visitor Visa (600)	SMITH, Elspeth Marie	26 Nov 1983	Incomplete	31 Mar 2015	Actions

1 - 2 of 2 results Page 1

Submit Applications

Edit Delete Copy Send

1. For the required application, click the Actions option.
2. From the drop down menu, select Send.

The Send Application page displays.

Send Application

Reference no.	Application type	Name	Date of birth	Status	Last updated
EGNN3NI73F	Visitor Visa (600)	SMITH, Elspeth Marie	26 Nov 1983	Incomplete	31 Mar 2015

1 result Page 1

Use this feature to send an application on your list to the list of another ImmiAccount holder.

Once you have sent the application it will no longer be available on your list of applications.

Enter the email address and/or username for the account to which you wish to send this application.

Email Address

Username

Cancel Confirm

The **My applications summary** page displays with a success message.

**My applications summary**

**Success**

- Application E[REDACTED]F has been sent to account with username marie[REDACTED]

[New Application](#) [Import Application](#) [Manage Payments](#)  [Advanced search](#)

**List of applications**

<input type="checkbox"/>	Reference no.	Application type	Name	Date of birth	Status	Last updated	Select action
<input type="checkbox"/>	E[REDACTED]3	Visitor Visa (600)	[REDACTED] Marie	[REDACTED] 1983	Application received	31 Mar 2015	Actions

1 result Page 1

[Submit Applications](#)

The sent application has been removed from the list of applications.